

ANNEX 1

PREMISES, EQUIPMENT, FINANCIAL SERVICES AND OTHER OFFICE RELATED CONTRIBUTIONS BY THE HOST COUNTRY

Article 1

Premises and equipment

The Host Country shall make available to the Secretariat in accordance with this Agreement:

(a). The premises of the Seat of the Secretariat, property of the Republic of Serbia, with total area of 40 m², allocated in Belgrade. The premises include two offices and a conference room.

(b) The Government of the Host Country shall undertake all necessary activities which might be needed for adaptation and refurbishment in accordance with needs of the Secretariat.

(c) Office equipment and furniture shall include:

- 3 office desks
- 3 office chairs
- 1 conference table with 20 chairs
- 3 desktop computers (with monitors, keyboards and mice)
- 3 laser printers
- 2 laptops
- 1 projector
- 1 photocopier
- 3 telephones with switchboard
- 1 fax machine
- 3 air-conditions
- 3 cupboards
- 3 shelves with drawers
- 1 coffee table with 4 chairs
- 3 carpets
- 1 refrigerator
- 1 coffee machine

(d) The Host Country shall provide all necessary utility services for the functioning of the Secretariat including, but not limited to, telephone lines and internet access.

Article 2

Financial support

The Host Country shall, in addition to its annual contribution, provide an amount of 20,000 EUR on an annual basis for the Secretariat operational costs.

ANNEX 2

Article 1

ANNEX 3

ANNUAL PROVISIONAL BUDGET OUTLOOK FOR THE PERIOD 2011 – 2013

The calculation of the annual contribution of the ERI SEE members to ERI SEE (operational and total costs) was made in accordance with the methodology developed for contributions to the RCC¹. The ERI SEE members are categorised in four groups according to their level of gross domestic product at purchasing power parity, as follows:

Group	GDP at PPP, Billion \$ ²	Annual Contribution € per Member
I	<10.0	€ 5.400
II	<50.0	€ 7.200
III	>50.0	€ 9.000
IV	>70.0	€ 14.400

- For the present signatories the respective annual contribution for the period 2011 – 2013 is: for Albania (Group II): € 7.200; for Croatia (Group IV): € 14.400; for Macedonia (Group II): € 7.200; for Montenegro (Group I): € 5.400; and for Serbia (Group III): € 9.000. The Governing Board of the ERI SEE may in consultation with ministries of education of ERI SEE members determine a different level of contributions after the initial period of three years.
- The future host country will allocate approx. € 20.000 for operational costs specified in Annex 2 in addition to its annual contribution.
- Annual funding from other sources; € 110.000, out of which € 15.000 are available for operational costs, are expected contributions from Austria, the Netherlands and Switzerland for 2011.
- The amount of annual contributions of any potential future parties joining this Memorandum is calculated in accordance with the above mentioned methodology and the information of expected contributions has already been formally communicated to competent ministries of the ERI SEE region.
- On the assumption of ten members, the total projected ERI SEE budget per year is € 220.000, out of which approx. € 75.000 are allocated to operational costs (ERI SEE Secretariat).

¹ The RCC methodology encompasses calculation of contributions for three-year periods.

² Gross domestic product at purchasing power parity. Source: IMF, October 2009.

Article 2

For the Republic of Moldova and Bosnia and Herzegovina that acceded the Memorandum of Understanding by Protocols signed by the responsible Ministers of Education and ERI SEE Chair on 27 December 2010 and 11 March 2011 respectively, in accordance with Annex 3 of the Memorandum of Understanding, the annual contribution for the period 2011 – 2013 is:

- Moldova 5,400.00 EUR and
- Bosnia and Herzegovina 7,200.00 EUR